

Add a Safecom Pull Printer / Install

1. Print to the default printer "Safecom Printers". The first time you send a file to print you will be receiving E-mail with a PUK Code.
2. Write down the PUK Code and bring it with you so you can enter it when you are at the printer on the **3 floor (Xerox ColorQube)**

First time login with PUK code

1. Swipe your card.
2. Before 10 seconds has elapsed touch icon Pull Print

Note: *If you touch an icon before you have used the card, a dialog saying **Use card then touch OK** will appear.*

3. Enter OK (or press **Start** button to copy).
4. Enter **PUK code as generated in your e-mail** on the keypad or touch-screen.
5. Touch **OK**
6. Swipe your card again and Enter Pull Print again within 10 seconds

Once you have entered the PUK code, you do not need the PUK code any longer.

Logout

There is a configurable **Timeout** that defaults to 30 seconds. The logout process is initiated if no buttons are touched for this period. To logout actively:

- Press **Reset** button.
- Touch **Sign Out**.
- Use card again (if a card reader is connected and you logged in by card).

On all other printers as Nybygg(HP 4250) , Olje og Gassen (HP 4350), 2 floor(HP P3005) Swipe your card and all your documents will be printed if you have entered your puk code to the card!

Copy

Press the **Start** button or touch the **COPY** icon to copy the documents placed in the automatic document feeder (PDF).

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- Touch **Sign Out**.
- Use card again (if a card reader is connected and you logged in by card).